

# Changing the Size of Icons

## Windows 7

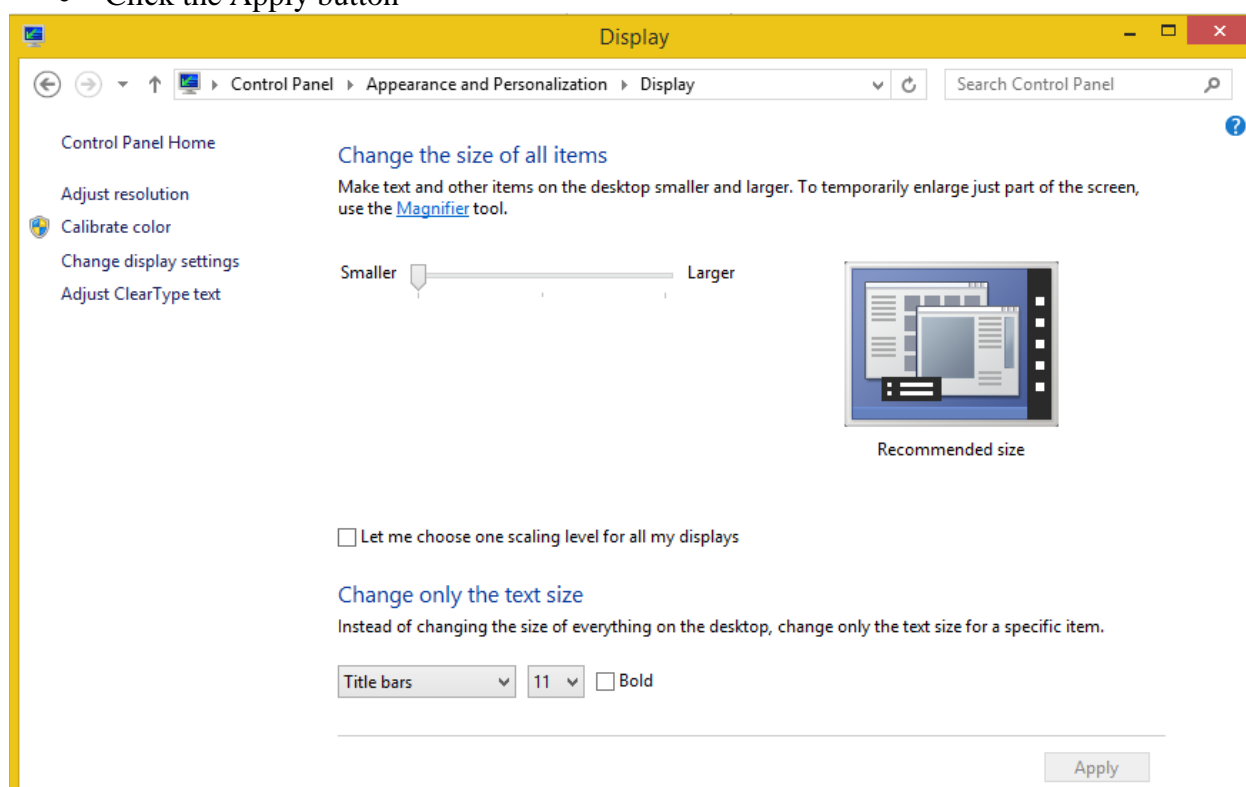
To change the size of your icons if you are using Windows 7,

- Click the **Start** button
- Click Control Panel
- In the Control Panel window, Click the Display item.  
You can now change the size of your icons (and other items on your screen) by clicking one of the radio buttons.
- Clicking the Medium radio button will make things a little larger;
- Clicking the Larger radio button will increase the size of your items by 50%.
- Click Log Off Now and then login again to see the new size.  
(If you want to revert back to the original size, go through the same process and click the Smaller radio button.)

## Windows 8

If you are using Windows 8,

- Start by displaying the Control Panel
- Click the Appearance and Personalization link
- Click Display link. Windows displays the Display settings window
- Change the size of your icons by using the slider control
- Click the Apply button



## Keyboard Shortcut

You can reduce the size of your desktop icons by first clicking on an open area of the desktop and then holding down the **Ctrl** key while you scroll down using your mouse wheel. To increase the size of your icons, hold down the **Ctrl** key while you scroll up the mouse wheel.